

● Model of exam related grievance application by the student



JNTUHY COLLEGE CODE: U2

EAMCET CODE: SDIP

SREE DATTHA INSTITUTE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to JNTUH, Hyderabad, T.S)

Nagarjuna Sagar Road, Sheriguda (V), Ibrahimpatnam (M), R.R.Dist., Greater Hyderabad-501510. T.S

Ph.: +91-8801099936/35, 9393808082,

Email: principalsdip@sreedattha.ac.in, www.sreedattha.ac.in

Grievance Redressal Mechanism

Grievance redressal Mechanism instruction to students seeking redressal in incident of grievance.

Submission of written application by students addressing to Principal. mentioning grievance matter in clear & concise manner. Retain the written copy with sign. of Principal with him/her.

Directing of grievance to the concern subject teacher (within two days in consultation with Principal)

Submission of explanation by concern subject teacher in a meeting of Examination Advisory Committee (within 3 days)

Communication of remedy to the applicant. (Within 2 days)

Approach the head of the institute directly if remedy not communicated within stipulated time &/or not

ESTD 2005





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Examination Grievance cell

The following faculty members are appointed as office bearers of examination Grievance cell of the institutions

Sr.No	Name of the faculty	Designation
1	Dr.U. Sambamoorthy	Chairperson
2	Dr.Y.Ramulu	Member
3	Mrs.G.Marry ratna anitha	Member
4	Dr.Sameera	Member
5	Dr.Y.Ganesh kumar	Member
6	Mrs.J.Prathyusha	Member





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Number of grievances regarding university examinations

Name of the program	Number of grievances 2023-2024
B.Pharmacy	8
M.Pharmacy	1
Pharm.D	
Pharm.D (PB)	



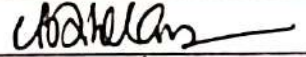
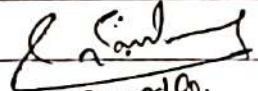
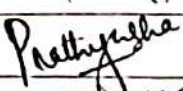
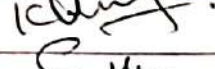
Meeting NO: 17
venue: SDP Board room.

Date: 20-8-2023
Day - Thursday

A meeting was conducted with all the faculty of Pharm-D - IV year to discuss about conducting of first mid exam from 21-8-2023 to 26-8-2023.

The faculty members were instructed to prepare questions papers as per bloom-taxonomy and submit the same to exam branch before one day of exam scheduled.

The exam branch faculty were instructed to prepare details exam schedule and necessary arrangement.

Name	Signature
Dr. B. Chandrashekar.	
Dr. V. Sambamoorthy.	
Dr. Laxmi Deepthi	
Dr. Y. Ramulu,	
Mrs. J. Pramyasha,	
Mr. K. Kiran,	
Mr. Suresh.	



meeting no-18
venue: SDIP - board room

Date: 14-10-2023
Day: Saturday

A meeting was conducted all the faculty of Pharma-D 1st year to discuss about conducting of 1st mid examination from 16-10-2023 to 21-10-2023

The faculty members were instructed to prepare question paper as per Bloom taxonomy and submit the same to exam branch before one day of exam scheduled.

The exam branch faculty were instructed to prepare details exam schedule and necessary arrangement.

Name:

Signature

Dr. B. Chandra Shekar.

Dr. Laxmi Deepmi

Mrs. J. Prathima

Dr. V. Samba moorthy.

Mr. K. Kiran.

Mr. Suresh

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]



Meeting no-14.
Venue - SDP + board room.

Date: 25-01-
Day: Thursday

A meeting was conducted all the faculty
pharm-D 1st year to discuss about conducting
1st mid exam from 27-01-2024 to 2-02-20

The faculty members were instructed to pre
question paper as per bloom-taxonomy and re
the same to exam branch before one day of
exam scheduled.

The exam branch faculty were instructed to p
details exam schedule and necessary arrange

Name:

Signature

Dr. N. Chandrashekar.

[Signature]

Dr. V. Sambamurthy.

[Signature]

Dr. Y. Ramulu.

[Signature]

Mrs. J. Prathyusha.

[Signature]

Dr. Laxmi Deepthi

[Signature]

Mr. K. Kiran.

[Signature]

Mr. Suresh.

[Signature]



Meeting no-19.
Venue - SDEP - board room,

Date: 25-01-2024
Day: Thursday.

A meeting was conducted all the faculty of Pharm-D 1st year to discuss about conducting of 1st and mid exam from 27-01-2024 to 2-02-2024

The faculty members were instructed to prepare question paper as per Bloom-taxonomy and submit the same to exam branch before one day of exam scheduled.

The exam branch faculty were instructed to prepare details exam schedule and necessary arrangement.

Name:

Signature

Dr. A. Chandra Shekar.

Chandra

Dr. U. Sambamurthy.

Sambamurthy

Dr. Y. Ramulu.

Ramulu

Mrs. J. Prathyusha.

Prathyusha

Dr. Lakshmi Deepthi

Deepthi

Mr. K. Kiran.

Kiran

Mr. Suresh.

Suresh



Meeting No: 20
venue: SDLP Board room

Date: 4-5-2024
Day: Saturday.

A meeting was conducted at the faculty of Pharm-D 1st year to discuss about conducting of Third-mid exam from 6-05-2024 to 11-05-2024.

The faculty members were instructed to prepare question paper as per Bloom taxonomy and submit the same to exam branch before one d exam scheduled.

The exam branch faculty were instructed to prepare details exam schedule and necessary arrangement.

Name:

Dr. B. Chandra Shekar.

Dr. V. Samba-moorthy.

Dr. Laxmi Deepthi.

Dr. V. Ramulu.

Mrs. J. Prathyusha.

Mr. K. Kiran.

Mr. Suresh.

Signature

Madhavi

Deepthi

Deepthi

Deepthi

Prathyusha

Cirrus

Suresh

