

2023-2024



JNTUH COLLEGE CODE: U2

PANACEA COLLEGE

SREE DATTHA INSTITUTE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to JNTUH, Hyderabad, T.S.)
Nageswara Sagar Road, Shenguda (V), Brahmapetnam (M), R.R.Dist., Greater Hyderabad-501510, T.S.
Phn: +91-8801039936/35, 9993202022.
Email: principal@dip@sreedattha.ac.in, www.sreedattha.ac.in

6.3.1

The institution has effective welfare measures for Teaching and Non-Teaching Staff



JNTUH COLLEGE CODE: U2

EAMCET CODE: SDIP

SREE DATTHA INSTITUTE OF PHARMACY

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Ph: +91-8801099936/35, 9393808082,
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POLICY DOCUMENT ON WELFARE MEASURES

INTRODUCTION

This scheme provides welfare measure for teaching /non-teaching staff during the employment at Sree Dattha Institute of Pharmacy, Sheriguda, Ibrahimpatnam, Hyderabad. The policy document is prepared in consideration of different aspects for overall development and satisfactory employability to staff. The document highlighted policies in the areas of academic freedom and areas of personnel prosperity as per eligible criteria and norms of SDIP's management.

OBJECTIVE

The objectives of welfare measures are as follows

- To enhance the overall development of staff provinces of life
- To provide ample opportunities for welfare of staff (Financial/Medical/Personal)
- To provide facilities to carryout research/Ph. D. course work.
- To provide opportunity to acquire higher education in continuation with service
- To provide opportunities to excel academic/administrative excellence through various activities.

ELIGIBILITY

For full time teaching/Nonteaching staff of the institute.

NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

1. Financial support for conference/workshop/seminar/symposia/membership

Teachers will get financial assistance for State /National/International

Level Seminars/Workshops/Conferences/Symposia's in the field of pharmaceutical sciences

Teachers will also get financial support to obtain professional membership of relevant field.

2. Organization of Seminar/Conferences/Workshops/FDP/Administrative training program

Institute will organize various academic/administrative training programs to upgrade skills/knowledge of teaching/Non-teaching staff. After Successful completion of





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training/attending the program staff will award with certificate.

3. **Leave:** Staff members can avail the leave facilities as per the eligibility criteria and norms of SDIP's management.

a. **Casual Leave:** The teacher shall be entitled to 15 days casual leave in an academic year.

b. **Special leave:** The teacher attending the meeting/conference/seminar/any other non-remunerative official business of the University/College/Institution provided prior sanction is obtained thereof shall be treated on duty.

c. **Earned Leave:** The confirmed non-vacation teacher shall be entitled to earned leave at the rate of one eleventh of the period spent on duty subject to his accumulating maximum of 180 days of leave.

d. **Medical Leave:** All the employees are entitled for Ten Medical Leaves (ML) in an academic year (1st July to 30th June).

e. **Maternity Leave:** The confirmed lady teacher or the lady teacher with the minimum two years' continuous service

f. **Vacation Leave:** Faculties who are in regular service are eligible for a vacation leave as per the norms of university and institution.

Permission/Movements: Depending on urgency of the matter Principal/faculty/staff may leave the campus for personal reasons for up to about one hour after obtaining permission from the competent authority.

4. Women's grievances redressal Cell

Institute constituted an Internal Complaint Committee/Women's grievance redressal cell to address issues related to women employees/Girl students. The mechanism has been established to register/handle and solve the women's grievances as per the norms of regulatory authority.

5. Transport facility

The institute has transport department and ensures transport facility to teaching/Non-teaching staff. Employees can avail the transport facility for official work. The procedure to apply for transport facility is defined and employees should apply to avail the same.

6. Free Medical facility at the institute

7. Subsidized transport to staff members

Sponsored by: Vyjayanthi Educational Society





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8. Vehicles and Bus Passes to the Runners/Messengers.
9. Public transport Bus Passes to all drivers.
10. Special Allowance to Training and Placement Officers
11. Need Based Financial Assistance to staff
12. Cell-Phones and Laptops to HODs for better connectivity and networking.
13. Sports and Cultural activities to staff at the time of annual day celebrations
14. Fee concession to children of staff members who are studying in SDIP.
15. Financial assistance for higher studies.
16. Canteen facility for students and staff.

PROCEDURE OF APPLYING FOR THE SCHEME AND APPROVAL

The procedures are discussed and defined to avail the welfare scheme for teaching and non-teaching staff. Employee shall follow the procedure and apply through proper channel to avail the welfare scheme.

The higher authority Principal/Director/Chairman shall provide the decision based upon eligibility criteria and norms of SDIP's Management. Any dispute or disagreement will be addressed by higher authority as per the SDIP's norms and employees shall bind to the same.

ESTD 2005



usahla
PRINCIPAL

Hyderabad
6/03/2024

To,
The principal,
Sree Datta Institute Phasam,
Shesiguda,
Boochampet,
Rangreddy District.

Sub: Request for Medical leave.

Respected Sir,

I, Mrs. P. Alivelu working as an assist prof in your organization, is pleased to inform you that I am in the 3rd month of mental problem (Schizophrenia) I would like to avail for Medical leave as my health is not supporting me to continue my job. I request you to grant leave for 2 months from 6/03/2024 to 06/05/2024. I am attending the Medical doctor. Kindly do the needful.

Thank you.



Yours Sincerely,
P. Alivelu.

P. Alivelu

Age: 37 years

Medical Certificate

Mrs. Alivelu N/A Sufferer is 2 month healthy
postpartum now suffering from High pressure (systolic)
left the Medical Center. She is under my medical
7 and adjust her bed rest for from
6/03/24 till 6/15/2024

[Signature]



SUNRISE HOSPITALS

సన్‌రైజ్ హాస్పిటల్స్

Hayathnagar, Hyderabad

Shivulu

30/11/20

20/11/20

C/Headline

9/70

R

T. Haldar - no

0 - 0 - 0

IVF ORAL
Inj. PMV

T. Typhoid - 30/11/20

0 - 0

T. PDA - 10





SREE DATTHA INSTITUTE OF PHARMACY
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Sagar Road, Sheriguda, Ibrahimpatnam, R.R.Dist.-501510
Ph.:08414-202206, 320919, 8801099935, 9393808082
www.sreedattha.org, E-mail: sdip@sreedattha.ac.in

CASUAL LEAVE APPLICATION

To

Date: 6/03/24

The Principal,
SDIP, Sheriguda.

Sub:-Request of leaves

1. Name of the Employee : Dr. Y. Gandukuri
2. Designation : Professor
3. Leave Eligibility :
4. Leave Availed So Far :
5. Leave Now Applied : 1 day
No. of days with/date :
6. Purpose of Leave : Casual leave
7. Balance Leaves Available :
8. Alternative Arrangement of Class Work : Yes

S.No.	Branch	Period	Name	Sign
1.	B.Pharm 3 rd yr	9.30 to 10.20 am	Dr. Prathap	<u>Prathap</u>

Prathap
Sign of the Employee:

✓
Approved/Not Approved

Note: Leave letter should submit the before one day to the Principal

Prathap
PRINCIPAL

**SREE DATTHA INSTITUTE OF PHARMACY**

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Non-Teaching Performance Appraisal Form

1. Name of Staff: Anand Kumar
2. Position/Title: office Incharge.
3. Date of Appointment: 26.06.2014.
4. Department: Administration.

Summary of Staff Member's Job Responsibilities (Brief Job Description)

NOTE: Kindly write YES/NO in respective area

1. ATTITUDE TOWARDS CO-WORKERS

Are you cooperative to the needs of your colleagues-- yes

Are you receptive to the needs of your colleagues--? yes

COMMENTS:

2. ATTITUDE TOWARDS PUBLIC -

Are you cooperative to the needs of the public (Parents, Business Associates, Vendors, well wishers of the college)-- yes

Are you cheerful when you meet the public---? yes

COMMENTS:

3. PERCEPTIVITY AND SENSITIVITY -

Are you perceptive to the needs of the student, faculty and institutional needs? yes

Are you sensitive to the needs of the student, faculty and institutional needs? yes

COMMENTS:





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4. STAFF/STUDENT RELATIONS -

Do you have the ability to engage, motivate, supervise, and effectively work with your colleagues? *Yes*

Do you have the ability to engage and effectively work in the interest of students? *Yes*

COMMENTS:

5. DEPENDABILITY -

Do you carry through your tasks/ areas of management assigned to you in a responsible manner? *- Yes -*

COMMENTS:

6. JOB KNOWLEDGE -

Do you meet work standards and complete all works always on time and focus on your work only? *Yes*

Do you require constant supervision, or follow up to complete the given task? *NO*

COMMENTS:

He is hard working, Coordinator among other workers is good. punctual and other skills are good

DATE: *24.1.2024*

EMPLOYEE SIGNATURE


[Signature]




ESTD 1985

SREE DATTHA
INSTITUTE OF PHARMACY

Approved by AICTE & PCI, Affiliated to JNTU.H.



NAME : MANAND KUMAR
DESIGNATION : OFFICE INCHARGE
DEPARTMENT : PHARMACY



SECRETARY/CORRESPONDENT

www.sreedattha.ac.in





SREE DATTHA INSTITUTIONS (Pharmacy)

SELF APPRAISAL FORM (for teaching faculty)

Part A: Carries 100 marks – Faculty should score minimum of 80 marks in this section to qualify for salary enhancement.

Personal Details:

Name of the Faculty:	Dr. Y. Ganesh Kumar		
Department:	B. Pharmacy		
Designation:	Professor		
College Name:	SDIP		
Date of Joining in Sree Dattha Institutions:	19-01-2019		
Exp: (No. of Yrs in current institution):	5 Yrs		
Total Experience	Industry	Teaching	R&D
	1	45 Yrs	

- I. Syllabus completed in the subject(s) or/and lab(s) allotted in the previous academic year i.e. 2023-24 as per JNTU-H syllabus : (Note: To be certified by Academic Coordinator and acknowledged by two students with their name, H.T. No and signature) - 25 Marks

S. No.	Name of the subject/ Lab	Branch / Year/ Semester/ Sec.	No. of Units Completed	No. of Experiments conducted
1.	Pharmacology	B. Pharm 2 nd year I	3	
2.	Pharmacology	Pharm D 2 nd yr	8	

II. Students Feedback for the AY 2023 – 2024 – 25 Marks

Sl. No.	Subject Name	Year/ Branch/ semester and section	Feedback percentage
1.	Pharmacology	2023 (I) / B. Pharm	100 ✓ 90 Excll, 20% good
2.	Pharmacology	2024 II / (Pharm D)	100 ✓ 80 Excll, 20% good

III. Academic results: (Note: To be verified by examination in-charge) - 50 Marks

Sl. No.	Subject Name	Year/ Branch/ Sem./ Sec.	AY 2022 – 2023 and AY 2023– 2024	Pass percentage
1.	Pharmacology	B. Pharm	2022-2023	83% ✓
2.	Pharmacology	Pharm D 2 nd yr	2023 – 2024	100% ✓
3.				
4.			Verified from	

Note: Previous academic year means last two semesters (2022 -23) excluding the current semester.

Exam board



SREE DATTHA INSTITUTIONS
SELF APPRAISAL FORM (for teaching faculty)

Part B: 200 Marks – Faculty should score minimum of 100 in this section to be eligible for minimal salary increment.

(Note: item no. IV, V & VI to be obtained from the Director's office)

IV. Total no. of CL's availed in the previous academic year (2023-24): 05 Marks

2 CL's ✓

V. Total no. of Loss of pays marked in the previous academic year (2023– 24) and list the reasons to get a loss of pay: 05 Marks

0 ✓

VI. Total no. of late reporting or early permissions in the previous academic year (2022– 23): 05 Marks

3 ✓

VII. Total no. of classes adjusted in the previous academic year - 2022 - 2023 (to be filled by Head of the department): 05 Marks

03 days adjusted. Taken the leave mostly on holidays ✓

VIII. What are the modern Teaching - Learning methodologies adopted by you in the subject(s) or / and lab(s) allotted to you in the previous academic year (2023-24) ? list the methodologies adopted and the results achieved after implementing it in comparison to the conventional methods - 25 Marks (to be certified by the Head of the department and academic auditor)

I have to teach-learning methodologies on ppt's, I made the students to refer the real time applications, journals, so that they can understand what is exactly going on. ✓

IX. Have you received any memos or / and underwent any disciplinary action, if yes, then please mention the reasons for which you received memo or underwent disciplinary action or both along with dates of the events : 15 Marks (to be certified by the Head of the department and Vice-Principal/ Principal)

No ✓



SREE DATTHA INSTITUTIONS

SELF APPRAISAL FORM (for teaching faculty)

- X. Number of Books referred (Author Wise) for the subjects handled in the AY 2023– 24 for each subject allotted: 10 Marks

Sl. No.	Subject name	Author / publication name	Any other references like Research papers / Online Courses etc.
1.	pharmacology	03	Web links ✓
2.	pharmacology	03	web links ✓

(Note: Item no. XI, XII, and XIII To be certified by Head of the department and acknowledged by at least 2 students with their name, H.T No and their signature)

- XI. How many assignments were conducted in the subject(s) allotted to you in the previous academic year, and was it evaluated properly and returned back to the students with appropriate suggestions and remarks - 10 Marks

8 Assignments, Yes ✓

- XII. How many surprise tests were conducted in the subject(s) allotted to you in the previous academic year, and was it evaluated properly and returned back to the students with appropriate suggestions and remarks - 10 Marks

Yes ✓

- XIII. Have you made the students perform experiment(s) / programs in the laboratory that were beyond the syllabus, if yes please list or attach the details - 10 Marks

Yes ✓

- XIV. Are you involved in mentoring / counseling activity, if yes, what was the status of the students' academic performance and behavior before he/ she underwent mentoring under you, and what transformation did you bring in them after mentoring, please attach a detail report : 16 Marks

Yes ✓

- XV. (a) Attended any Workshop/Conferences/FDP /Training and certification programmes, if so attach the details: - 10 Marks

Yes, attended the FDP at Deeksharama College of Pharmacy ✓



SREE DATTHA INSTITUTIONS
SELF APPRAISAL FORM (for teaching faculty)

- XVI. a. Research papers published in any non-paid international / national journals of repute, if so please attach the proof.

Yes /

- b. Book(s) published with any reputed publication house, if so, please attach the proof.

~~Yes~~ NO /

10 Marks

- XVII. Have you participated or initiated or being in charge of any administrative, extracurricular or co-curricular activities, if yes, please furnish the details (Ex.: Assisted Exam branch, an active member of any committee or club. Contribution in conducting cultural activities, Technical Festivals, Sports Festivals or any other activities)? : - 07 marks

Yes, sports / cultural activities

- XVIII. Have you worked as a coordinator in NBA process, NAAC accreditation, AICTE and JNTUH, if yes please specify the type of the work done and the criterion in which you were involved. - 7 marks

Yes /

- XIX. Have you filed any patent/ taken up any consultancy project / sponsored projects / involved in transfer of technology, have you uploaded lecture or informative videos on social media ? Are you a blogger ? if yes, please attach the proof. - 15 marks

Yes /

- XX. Do you possess any professional society or professional body's membership ? if so please attach the proof. - 5 marks

No /

- XXI. Have you guided any UG/ PG project that was published in a non-paid international or national journal of repute, if yes, please attach the proof. (to be verified and signed by the head of the department) - 10 marks

Yes /



SREE DATTHA INSTITUTIONS
SELF APPRAISAL FORM (for teaching faculty)

XXII. Have you contributed your services to the admission cell, if yes please provide details :(to be verified and signed by admission in-charge) – 20 marks

Yes, I guided the faculty to different places & told them to conduct time to time for Admissions

• Any other information:

I have not included the subject details in the next year.
I have evaluated the subject people hardly for the students
I have the feedback form to give the feedback for two academic years

(Signature of staff)

1. Comments of Academic Coordinator/ Head of the Department (please mention in detail)

* publication and presentations are good
* Coord Co-Ordination among the college faculty in getting the work done for Ph.D & P.B students
* presentable skills and soft skills are good

(Signature of Head)

2. Comments of the Principal/ Director:

(Signature of Director – SDI)

INTERNAL QUALITY ASSURANCE CELL



PBAS – API FORM

FOR THE

Annual Assessment of the Members of the Faculty

Version : 6.0

Prepared in :

Prepared by: Incharge - IQAC

Reference : UGC format 2010 Version

(http://www.ugc.ac.in/oldpdf/regulations/webnotification_pbas.pdf)

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Sree Dattha Group of Educational Institutions

Sheriguda, Ibrahimpatnam, Ranga Reddy District, Greater Hyderabad, TS, India-501510

Annual Assessment of the members of faculty based on the Performance Based Appraisal System
(PBAS) for the year (2023-2024)

PART-A (General Information)

1. Name : Dr. V. Sambamurthy
2. Father's Name : Subbarao
3. Department : Pharmacy
4. Current Designation : Professor
5. Date of joining in SREE DATTHA : 20-12-2021
6. Service elsewhere, if any
7. Date of last promotion or increment : 23-09-2022
8. Permanent Address including Mobile number and e-mail id (Institution E-Mail ID) : G-6, Road number 6A
Sathish palade, Bardoli layout
M33 airport, HYD. 500090
9. Address for correspondence including Mobile number and e-mail id : 9052222210, Unnamurthy@gmail.com

SUMMARY OF API SCORES

S. No.	CATEGORY DESCRIPTION	Maximum score	API Score deserves
1	Category-I (Teaching, Learning and Evaluation related activities)	125	107
2	Category-II (Co-curricular, Extension, Professional development related activities)	50	39
3	Category-III (Research, Publications and Academic contributions)	175	44
TOTAL SCORE FOR ALL THE THREE CATEGORIES		350	190

Filed IQAC
Reference No.

Signature of IQAC coordinator:
Date:


Principal

Verified with records in personal file

Signature of Verifying Officer
With designation
Date

Note: Please go through the instructions and details of the scores before filling the form. (Attach separate sheets wherever necessary)

PART-B (Academic Performance)

Category -I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES (125)

S. No.	Details of the activities	Maximum API Score	API Score deserves
1	Teaching of the courses assigned (Offline or Online)	50	35
2	Extra classes taken exceeding UGC Norms (un paid)	10	10
3	Imparting of Knowledge	20	19
4	Contribution to curriculum and methodology	20	19
5	Examination related duties	25	24
	Maximum Category Aggregate (1+2+3+4+5)	125	107

Category – II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (50)

S. No.	Details of the activities	Maximum API Score	API Score deserves
1	Co-curricular activities	10	9
2	Extension activities	20	20
3	Professional development related activities	20	10
	Maximum Category Aggregate (1+2+3)	50	39

Category – III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS (175)

S. No.	Research and Publication activities	Maximum API Score	API Score deserves
1	Research Publications	50	29
2	Publication of Books	40	10
3	Participation and presentation of Research papers	30	
4	Invited lectures/key-note address/chairing sessions	15	
5	Research Guidance	20	5
6	Recognition	20	
	Maximum category aggregate (1+2+3+4+5+6)	175	44

I certify that the information provided is correct to the best of my knowledge as per records available

Date:

Place: Hyderabad
Shri Gunda

Signature of the faculty with Designation

Signature of HOD


Signature of Principal

CATEGORY-I (125)
DETAILS OF SUB CATEGORIES

1. Teaching of the courses assigned (50)

S. No.	Course/Paper	Level	No. Of classes allotted per week	% of classes taken	Unit Score	Maximum score	API Score deserves
Avg. of 2 sems							
1	Biopharmaceutics	Pharm D	4	100%	80%-25	35	35
2	Biopharmaceutics	B.Pharm	4	100%	81%-85%-28		
3	Clinical pharmacology	Pharm D	4	100%	86%-90%-31		
4					91%-95%-33		
5					100%-35		

Note: Attach the list of subjects if more than 4 subjects are allocated. The HOD has to endorse on the time-table. The average score of both the semesters will be taken into consideration.

Regularity & Punctuality	Resourcefulness	Summative feedback by students	Over all Teaching performance	Maximum score	API Score deserves
3	3	2	7	15	
3	3	2	7	15	15

Note: the HOD is expected to visit the classes of the faculty and must have a complete idea about the teaching ability of each faculty and accordingly score may be awarded.

2. Extra classes taken exceeding AICTE/UGC Norms (Un paid) - (10)

S. No.	Course/Paper & Branch	Level	No. Of classes allotted per week	% of classes taken	Unit Score	Maximum score	API Score deserves
a.	Biostatistics	B.Pharm	4	100%	2	10	
b.					2		
c.					2		
d.					2		
e.					2		
Maximum Category Aggregate (a+b+c+d+e)						10	10

Note: HOD has to endorse on the individual time-table of the faculty. For every one subject taught extra 2 points will be earned.

3. Imparting of Knowledge (20)

S. No.	Details of the items	Unit Score	Maximum score	API Score deserves
a.	Student performance in the examination (based on end-semester results)	---	5	5
b.	Performance based on student feedback	---	5	5
c.	Performance based on academic audit and HOD's appraisal	---	5	5
d.	Use of our library resources (no.of hours in a year)		5	4
Maximum Category Aggregate (a+b+c+d)				19

Note: For Item. No. a, the aggregate percentage of all the courses is taken into consideration. The result copy must be endorsed by the concerned HOD. For the Item Nos. b & c, HOD has to make the average of grade of all the courses dealt by the faculty and also fill the columns as per the grade granted by the academic audit. For d. data is to be collected from library.

4. Contribution to curriculum and methodology (20)

S. No.	Details of the items	Unit Score	Maximum score	API Score deserves
a.	Updating of courses, design of curriculum	5	10	
b.	Preparation of resource material, fresh reading materials, laboratory manuals, e-content	-	10	10
c.	Use of innovative teaching learning methodologies	5	10	9
d.	Developing and imparting remedial coaching, Counselling modules, bridge course	5	10	
e.	Developing and imparting specialized teaching learning programmes	5	10	
Maximum Category Aggregate (a+b+c+d+e)			20	19

Note: Evidences are needed for the first two items. A write-up with required information/results is needed in support of the item nos. c, d, & e.

5. Examination related duties (25)

S. No.	Examination related responsibilities under taken	Unit Score	Maximum score	API Score deserves
a.	Examiner for other colleges/university/Sree Dattha works Preparation of Online Question Paper (odd and even)	10	20	15
b.	Evaluation of answer scripts of (Other colleges/universities/Sree Dattha)	10		
c.	Question paper setting of other colleges/universities (Theory/ Practical)	5	5	
d.	Evaluation coordination for University Exam	5	5	
e.	Examination Chief Superintendent	10	10	9
Maximum Category Aggregate (a+b+c+d+e)			25	24

Note: Relevant certificates are to be enclosed. Our Institution related aspects will not be considered.

- In category -I - the following weightages are given for the examination related activities done in the Sree Dattha by the members of faculty.
Examiner for university examinations - 5 points, evaluation of answer scripts - 3 points and question bank setting - 3 marks.
- In category 5.e- acting as assistant superintendent of university examinations weightage is 3 and chief superintendent for other exams like NEET/GATE/TNPSC etc. weightage is 2 for each examination.

TOTAL API SCORE FOR THE CATEGORY-I

	125
--	-----

Note: Expected minimum score for the following positions in the category-I:

S. No	Designation	Score to be secured
1	Professor	38
2	Associate Professor	63
3	Assistant professor	75

CATEGORY-II (50)
DETAILS OF SUB CATEGORIES

1. Co-curricular activities (10)

S. No.	Sub-category	Details	Level	Unit score	Maximum score	API Score deserves
a.	Institutional co-curricular activities	Field study	--	5	5	5
		Educational Tour	----	5		
		Industry implant training	---	5		
		Placement activity	---	5		
b.	Students and staff related socio-cultural and sports programmes, campus publications etc.	Socio-cultural activities	Department	2	5	4
			University	5		
		Sports programmes	Department	2		
			University	5		
		Campus publications	Department	2		
			University	5		
c.	Community work	Specify	---	5	5	.
d.	Green initiative practices	Practice of Green Initiatives				
e.	Positions held Leadership role played (NSS, NCC or similar activity)	NSS	---	10	10	
		Social Activities	---			
Maximum Category Aggregate (a+b+c+d+e)					10	9

Note: Put the tick mark in the activity in which participated and submit a report on your contribution along with other details for item no. a. Put the tick mark in the activity in which participated and submit a report on your contribution along with other details for item no. b. Evidences of paper cuttings, photo graphs etc are to be enclosed in support of the activities under taken for item no. C. A copy of the Orders issued by the competent authority is to be enclosed. A write-up explaining the activities conducted is to be submitted for item no. D

2. Extension activities (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Contributions to corporate life in the Institution	Meetings	2	8	2
		Popular lectures	2		
		Subject related events	2		
		Articles in magazines	2		
b.	Institutional governance @ Leadership Level	Dean	10	10	10
		Chief Warden	10		
		Chairman	10		
		IQAC Director / CPCSEA	10		
		Placement Cell in-charge	10		
		Any other	5		
c.	Participation in committees @ Institution Level	Admission committee	5	5	5
		Campus development	5		
		Library committee	5		
		Any other	5		
d.	Responsibility for participation @ Dept. Level	Student's welfare	3	3	3
		Counselling	3		
		Discipline	3		
		Any Other	3		

e.	Organization of seminars/workshops, etc	Regional/National (with funds) International (with funds)	5 10	10	
	Maximum Category Aggregate (a+b+c+d+e)			20	20

Note: Put the tick mark in the concerned column and enclose necessary evidences for item no. a. A copy of the Orders issued by the competent authority is to be enclosed for item no. b. A copy of the orders issued by the competent authority is to be enclosed along with a write up of your contributions for item no. c. A copy of the orders issued by the competent authority along with a write-up is to be enclosed for item no. d. Enclose the orders issued by the competent authority or brochure of the seminar etc., for item no. e. The work of the committee shall last at least for one semester. Temporary committee members will not be awarded any marks. It is a part and parcel of the responsibilities of the members of faculty. Organization of seminars/workshops etc., without funds at Regional/National weightage is 3, international level - 5.

3. Professional development related activities (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Membership in profession related committees at various levels	National level	3	5	3
		State level	2		
b.	Participation in subject associations, conferences, seminars without paper presentation.	Subject associations	2	5	4
		Conferences	2		
		Seminars	2		
c.	Participation in short term training courses in educational technology, curriculum development, and professional development etc for less than a week.	National level/state level/Regional level	5	10	
d.	Participation in orientation programmes, refresher courses and summer training programmes	Orientation Programme	10	10	
		Refresher course	10		
		Summer training	10		
e.	Participation in online FDP programmes, Certificate Course.	FDP Programmes	3	10	3
		Certificate Course			
	Maximum Category Aggregate (a+b+c+d)			20	10

Note: Xerox copy of the orders is to be attached for item no. a. Put the tick mark on the concerned detail & submit a certificate from the competent authority for item no. b. Enclose a copy of the certificate issued by the competent authority for the item no. c. Enclose the copy of the certificate received from competent authorities for item no. d. It is mandatory to undergo at least one orientation programme conducted by UGC-Academic staff colleges for 28 days for CAS promotion. At least one refresher course conducted by UGC-Academic staff colleges for 21 days is mandatory for CAS promotion for other categories for item no.4. Xerox copy of the certificates is to be attached for item no. e

TOTAL API SCORE FOR THE CATEGORY-II

Note: Expected minimum score:

39.50	50
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S. No	Designation	Score to be secured
1	Professor	12
2	Associate Professor	25
3	Assistant professor	31

CATEGORY-III (175)
DETAILS OF SUB CATEGORIES

1. Publications (50)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Journals – web science	International level	20		19
	Scopus	International level	15		
	Indian citation Index	International level	12	50	
	UGC approved Journals	International level	10		
	Others	International level	10		
b.	Conference proceedings	International level	5	10	
c.	Journals – web science	National level	10	30	
	Scopus	National level	8		
	Indian Citation Index	National level	6		
	UGC approved Journals	National level	5		
	Others		3		
d.	Conference proceedings	National level	5	10	
e.	Completed Major Research Project	value of Rs.10 Lakhs and above	25	25	
	On-going Major Research Project	value of Rs.10 Lakhs and above	10		
	Completed Minor Research Project	value of below Rs.10 Lakhs	10		
	On-going Minor Research Project	value of below Rs.10 Lakhs	7		
	Completed Minor Research Project	funded by Sree Dattha	5		
	Ongoing Minor Research Project	funded by Sree Dattha	2		
f.	Consultancy done	In lakhs	5	10	10
Maximum Category Aggregate (a+b+c+d+e+f)				50	29

Note: Enclose the copy of the published paper/project report along with cover page of the journal/Research project summary. Enclose the orders issued by the competent authority. The weightage for publication in digital explore carry 5 points.

2. Publication of Books with/without ISBN Nos. (40)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Books with ISBN Number or Government publications	National/ International level	20	20	
	Books without ISBN Number	National/ International level	10		
b.	Books edited as Editor	National/ International level	10	10	
	Books edited as Associate Editor	National/ International level	5	10	
c.	Contribution of an article in a book with ISBN Number	National/ International level	5	10	10
Maximum Category Aggregate (a+b+c+d+e)				40	10

Note: Enclose the copy of the cover pages of the book along with the pages of content of the Book published/edited. Manuals will not be considered as books. When more number of authors is there for a book the total points will be shared among them. Re-prints will not be considered.

3. Presentation of papers in seminars, conferences, symposia etc., (30)

S. No.	Sub-category	Unit score	Maximum score	API Score deserves
a.	International seminars/conferences/symposia	8	16	
b.	National seminars/conferences/symposia	6	12	
c.	Regional seminars/conferences/symposia	4	8	
d.	Local seminars/conferences/symposia	3	6	
Maximum Category Aggregate (a+b+c+d)			30	

Note: Enclose the copy of all the certificates of attendance.

4. Invited lectures/key-note address/chairing sessions in seminar/WS etc, invitation as experts (15)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Chairing of a session in seminars/conferences	At Inter National level Institutes - 15, others - 10	15	15	
b.	Chairing of a session in seminars/conferences	National level institutes - 10 Others - 7	10	10	
c.	Key-note address delivered at	At Inter National level institutes - 15, others - 10	15	15	
d.	Key-note address delivered at	National level institutes - 10, other - 7	10	10	
e.	Invited lectures / Resource Person	Inter National level institutes - 7, others - 5	7	10	
f.	Invited lectures / Resource Person	National level institutes - 3, others - 1	3		
g.	Invited lectures/judges etc	State/district/university level	1	3	
Maximum Category Aggregate (a+b+c+d+e+f+g)				15	

Note: Enclose the Xerox copy of the invitation/certificate from the organizers.

5. Research Guidance (20)

S. No.	Sub-category	Unit score	Maximum score	API Score deserves
a.	Project Guidance at Under Graduation/Post Graduation	1	5	
b.	Award of M.Phil Degree	3	15	
c.	Submission of each dissertation of M.Phil Degree / M.Phil thesis of other universities evaluated/Project Guidance at Master Degree Level	2	10	
d.	Award of Ph.D Degree	10	20	
	Submission of each dissertation of Ph.D Degree /Evaluation of PhD Thesis of other universities/	5		
Maximum Category Aggregate (a+b+c+d)			20	

Note: Enclose the Xerox copy of the orders/ first page of the thesis or dissertation along with the contents.

6. Recognition (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Receipt of any award	International level bodies	10	20	
	Receipt of any award	National level bodies	7	15	
b.	Receipt of any prizes	International level bodies	10	20	
	Receipt of any prizes	National level bodies	7	15	
c.	Patents	Awarded-10, applied-3	10	20	
d.	Academic/non-academic positions held outside the university	International level bodies	4	10	
	Academic/non-academic positions held outside the university	National level bodies	3	5	
e.	Academic/non-academic positions held outside the university	State level bodies	2	5	
	Academic/non-academic positions held outside the university	District level bodies	1	5	
f.	Any other significant contributions other than mentioned above	At any level	2	4	
Maximum Category Aggregate (a+b+c+d+e+f)				20	

Note: Enclose the necessary evidences.

TOTAL API SCORE FOR THE CATEGORY-III

	175
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Note: Expected minimum score for the following positions in the category-III:

S. No	Designation	Score to be secured
1	Professor	75
2	Associate Professor	37
3	Assistant professor	19

Expected minimum score for the following positions for all the three categories:

S. No	Designation	Category-I	Category-II	Category-III	TOTAL
1	Professor	38	12	75	125
2	Associate Professor	63	25	37	125
3	Assistant professor	75	31	19	125

TOTAL SCORE:

190

C-I

107

C-II

39

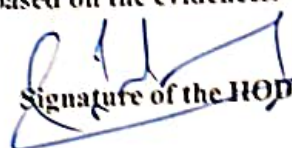
C-III

44

DECLARATION BY THE HEAD OF THE DEPARTMENT

I declare that I have gone through all the papers and desirable scores awarded based on the evidences.


Signature of the Principal


Signature of the HOD

INTERNAL QUALITY ASSURANCE CELL



PBAS – API FORM

FOR THE

Annual Assessment of the Members of the Faculty

Version : 6.0

Prepared in :

Prepared by: Incharge - IQAC

Reference : UGC format 2010 Version

(http://www.ugc.ac.in/oldpdf/regulations/webnotification_pbas.pdf)

SREE DATTHA INSTITUTE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to JNTUH, Hyderabad, T.S)
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Sree Dattha Group of Educational Institutions

Sheriguda, Ibrahimpatnam, Ranga Reddy District, Greater Hyderabad, TS, India-501510

Annual Assessment of the members of faculty based on the Performance Based Appraisal System (PBAS) for the year (2023-2024)

PART-A (General Information)

- 1 Name : Dr. Kurni Lakshmi Deepthi
- 2 Father's Name : K. A. Rajendra Babu
- 3 Department : Pharmacy
- 4 Current Designation : Assistant Professor
- 5 Date of joining in SREE DATTHA : 03-11-2023
- 6 Service elsewhere, if any :
- 7 Date of last promotion or increment :
- 8 Permanent Address including Mobile number and e-mail id (Institution E-Mail ID) : H: NO: 4-1-22/F 302, Pally Residence, RR Konstruktion, Road No: 10, Snehapuri colony, Kochalam, Sec-7, deepthi.kurni@gmail.com
- 9 Address for correspondence including Mobile number and e-mail id : - do -

SUMMARY OF API SCORES

S. No.	CATEGORY DESCRIPTION	Maximum score	API Score deserves
1	Category-I (Teaching, Learning and Evaluation related activities)	125	120
2	Category-II (Co-curricular, Extension, Professional development related activities)	50	40
3	Category-III (Research, Publications and Academic contributions)	175	39
TOTAL SCORE FOR ALL THE THREE CATEGORIES		350	199

Filed IQAC

Reference No.

Signature of IQAC coordinator:

Date:

Verified with records in personal file

Signature of Verifying Officer

With designation

Date

Principal

Note: Please go through the instructions and details of the scores before filling the form. (Attach separate sheets wherever necessary)

PART-B (Academic Performance)

Category -I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES (125)

S. No.	Details of the activities	Maximum API Score	API Score deserves
1	Teaching of the courses assigned (Offline or Online)	50	50
2	Extra classes taken exceeding UGC Norms (un paid)	10	10
3	Imparting of Knowledge	20	18
4	Contribution to curriculum and methodology	20	19
5	Examination related duties	25	23
Maximum Category Aggregate (1+2+3+4+5)		125	120

Category – II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (50)

S. No.	Details of the activities	Maximum API Score	API Score deserves
1	Co-curricular activities	10	10
2	Extension activities	20	12
3	Professional development related activities	20	18
Maximum Category Aggregate (1+2+3)		50	40

Category – III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS (175)

S. No.	Research and Publication activities	Maximum API Score	API Score deserves
1	Research Publications	50	10
2	Publication of Books	40	20
3	Participation and presentation of Research papers	30	9
4	Invited lectures/key-note address/chairing sessions	15	
5	Research Guidance	20	
6	Recognition	20	
Maximum category aggregate (1+2+3+4+5+6)		175	39

I certify that the information provided is correct to the best of my knowledge as per records available

Date:

Place: Hyderabad.

K. Lakshmi Deepthi
Assistant Professor

Signature of the faculty with Designation

Signature of HOD

Signature of Principal

CATEGORY-I (125)
DETAILS OF SUB CATEGORIES

1. Teaching of the courses assigned (50)

S. No.	Course/Paper	Level	No. Of classes allotted per week	% of classes taken	Unit Score	Maximum score	API Score deserves
Avg. of 2 sems							
1	Pharmacology III	B-pharm	4	100%	80%-25	35	35
2	Medical Biochemistry	B-pharm	3	100%	81%-85%-28		
3	Ph Organic Chemistry	B-pharm	4	100%	86%-90%-31		
4					91%-95%-33		
5					100%-35		

Note: Attach the list of subjects if more than 4 subjects are allocated. The HOD has to endorse on the time-table. The average score of both the semesters will be taken into consideration.

Regularity & Punctuality	Resourcefulness	Summative feedback by students	Over all Teaching performance	Maximum score	API Score deserves
3	3	2	7	15	
3	3	2	7	15	15

Note: the HOD is expected to visit the classes of the faculty and must have a complete idea about the teaching ability of each faculty and accordingly score may be awarded.

2. Extra classes taken exceeding AICTE/UGC Norms (Un paid) - (10)

S. No.	Course/Paper & Branch	Level	No. Of classes allotted per week	% of classes taken	Unit Score	Maximum score	API Score deserves
a.	Medicinal chemistry	B-pharm	4	4	2	10	10
b.	-III				2		
c.					2		
d.					2		
e.					2		
Maximum Category Aggregate (a+b+c+d+e)						10	10

Note: HOD has to endorse on the individual time-table of the faculty. For every one subject taught extra 2 points will be earned.

3. Imparting of Knowledge (20)

S. No.	Details of the items	Unit Score	Maximum score	API Score deserves
a.	Student performance in the examination (based on end-semester results)	---	5	4
b.	Performance based on student feedback	---	5	5
c.	Performance based on academic audit and HOD's appraisal	---	5	5
d.	Use of our library resources (no. of hours in a year)		5	4
Maximum Category Aggregate (a+b+c+d)			20	18

Note: For Item. No. a, the aggregate percentage of all the courses is taken into consideration. The result copy must be endorsed by the concerned HOD. For the Item Nos. b & c, HOD has to make the average of grade of all the courses dealt by the faculty and also fill the columns as per the grade granted by the academic audit. For d, data is to be collected from library.

4. Contribution to curriculum and methodology (20)

S. No.	Details of the items	Unit Score	Maximum score	API Score deserves
a.	Updating of courses, design of curriculum	5	10	
b.	Preparation of resource material, fresh reading materials, laboratory manuals, e-content	-	10	10
c.	Use of innovative teaching learning methodologies	5	10	10
d.	Developing and imparting remedial coaching, Counselling modules, bridge course	5	10	10
e.	Developing and imparting specialized teaching learning programmes	5	10	9
Maximum Category Aggregate (a+b+c+d+e)			20	19

Note: Evidences are needed for the first two items. A write-up with required information/results is needed in support of the item nos. c, d, & e.

5. Examination related duties (25)

S. No.	Examination related responsibilities under taken	Unit Score	Maximum score	API Score deserves
a.	Examiner for other colleges/university/Sree Dattha works Preparation of Online Question Paper (odd and even)	10	20	18
b.	Evaluation of answer scripts of (Other colleges/universities/Sree Dattha)	10		
c.	Question paper setting of other colleges/universities (Theory/ Practical)	5	5	
d.	Evaluation coordination for University Exam	5	5	5
e.	Examination Chief Superintendent	10	10	
Maximum Category Aggregate (a+b+c+d+e)			25	23

Note: Relevant certificates are to be enclosed. Our Institution related aspects will not be considered.

- In category -I - the following weightages are given for the examination related activities done in the Sree Dattha by the members of faculty.
Examiner for university examinations - 5 points, evaluation of answer scripts - 3 points and question bank setting - 3 marks.
- In category 5.e- acting as assistant superintendent of university examinations weightage is 3 and chief superintendent for other exams like NEET/GATE/TNPSC etc. weightage is 2 for each examination.

TOTAL API SCORE FOR THE CATEGORY-I

120	125
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Note: Expected minimum score for the following positions in the category-I:

S. No	Designation	Score to be secured
1	Professor	38
2	Associate Professor	63
3	Assistant professor	75

CATEGORY-II (50)
DETAILS OF SUB CATEGORIES

1. Co-curricular activities (10)

S. No.	Sub-category	Details	Level	Unit score	Maximum score	API Score deserves
a.	Institutional co-curricular activities	Field Study	--	5	5	
		Educational Tour	----	5		
		Industry implant training	---	5		
		Placement activity	---	5		
b.	Students and staff related socio-cultural and sports programmes, campus publications etc.	Socio-cultural activities	Department	2	5	5
			University	5		
		Sports programmes	Department	2		
			University	5		
		Campus publications	Department	2		
			University	5		
c.	Community work	Specify	---	5	5	
d.	Green initiative practices	Practice of Green initiatives				
e.	Positions held/Leadership role played (NSS, NCC or similar activity)	NSS	---	10	10	5
		Social Activities	---			
Maximum Category Aggregate (a+b+c+d+e)					10	10

Note: Put the tick mark in the activity in which participated and submit a report on your contribution along with other details for item no. a. Put the tick mark in the activity in which participated and submit a report on your contribution along with other details for item no. b. Evidences of paper cuttings, photo graphs etc are to be enclosed in support of the activities under taken for item no. C. A copy of the Orders issued by the competent authority is to be enclosed. A write-up explaining the activities conducted is to be submitted for item no. D

2. Extension activities (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Contributions to corporate life in the Institution	Meetings	2	8	4
		✓ Popular lectures	2		
		✓ Subject related events	2		
		Articles in magazines	2		
b.	Institutional governance @ Leadership Level	Dean	10	10	
		Chief Warden	10		
		Chairman	10		
		IQAC Director	10		
		Placement Cell in- charge	10		
		Any other	5		
c.	Participation in committees @ Institution Level	✓ Admission committee	5	5	5
		Campus development	5		
		Library committee	5		
		Any other	5		
d.	Responsibility for participation @ Dept. Level	Student's welfare	3	3	3
		✓ Counselling	3		
		✓ Discipline	3		
		Any Other	3		

e.	Organization of seminars/workshops, etc	Regional/National (with funds) International (with funds)	5 10	10	
	Maximum Category Aggregate (a+b+c+d+e)			20	12

Note: Put the tick mark in the concerned column and enclose necessary evidences for item no. a. A copy of the Orders issued by the competent authority is to be enclosed for item no. b. A copy of the orders issued by the competent authority is to be enclosed along with a write up of your contributions for item no. c. A copy of the orders issued by the competent authority along with a write-up is to be enclosed for item no. d. Enclose the orders issued by the competent authority or brochure of the seminar etc., for item no. e. The work of the committee shall last at least for one semester. Temporary committee members will not be awarded any marks. It is a part and parcel of the responsibilities of the members of faculty. Organization of seminars/workshops etc., without funds at Regional/National weightage is 3, international level - 5.

3. Professional development related activities (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Membership in profession related committees at various levels	National level State level	3 2	5	
b.	Participation in subject associations, conferences, seminars without paper presentation.	Subject associations Conferences seminars	2 2 2	5	5
c.	Participation in short term training courses in educational technology, curriculum development, and professional development etc for less than a week.	National level/state level/Regional level	5	10	10
d.	Participation in orientation programmes, refresher courses and summer training programmes	Orientation Programme Refresher course Summer training	10 10 10	10	3
e.	Participation in online FDP programmes, Certificate Course.	FDP Programmes Certificate Course	3	10	10
	Maximum Category Aggregate (a+b+c+d)			20	18

Note: Xerox copy of the orders is to be attached for item no. a. Put the tick mark on the concerned detail & submit a certificate from the competent authority for item no. b. Enclose a copy of the certificate issued by the competent authority for the item no. c. Enclose the copy of the certificate received from competent authorities for item no. d. It is mandatory to undergo at least one orientation programme conducted by UGC-Academic staff colleges for 28 days for CAS promotion. At least one refresher course conducted by UGC-Academic staff colleges for 21 days is mandatory for CAS promotion for other categories for item no.4. Xerox copy of the certificates is to be attached for item no. e

TOTAL API SCORE FOR THE CATEGORY-II

Note: Expected minimum score:

40	50	50
----	----	----

S. No	Designation	Score to be secured
1	Professor	12
2	Associate Professor	25
3	Assistant professor	31

CATEGORY-III (175)
DETAILS OF SUB CATEGORIES

1. Publications (50)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Journals – web science	International level	20		
	Scopus	International level	15		10
	Indian citation Index	International level	12	50	
	UGC approved Journals	International level	10		
	Others	International level	10		
b.	Conference proceedings	International level	5	10	
c.	Journals – web science	National level	10	30	
	Scopus	National level	8		
	Indian Citation Index	National level	6		
	UGC approved Journals	National level	5		
	Others		3		
d.	Conference proceedings	National level	5	10	
e.	Completed Major Research Project	value of Rs.10 Lakhs and above	25	25	
	On-going Major Research Project	value of Rs.10 Lakhs and above	10		
	Completed Minor Research Project	value of below Rs.10 Lakhs	10		
	On-going Minor Research Project	value of below Rs.10 Lakhs	7		
	Completed Minor Research Project	funded by Sree Dattha	5		
	Ongoing Minor Research Project	funded by Sree Dattha	2		
f.	Consultancy done	In lakhs	5	10	
Maximum Category Aggregate (a+b+c+d+e+f)				50	10

Note: Enclose the copy of the published paper/project report along with cover page of the journal/Research project summary. Enclose the orders issued by the competent authority. The weightage for publication in digital explore carry 5 points.

2. Publication of Books with/without ISBN Nos. (40)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Books with ISBN Number or Government publications	National/ International level	20	20	20
	Books without ISBN Number	National/ International level	10		
b.	Books edited as Editor	National/ International level	10	10	
	Books edited as Associate Editor	National/ International level	5	10	
c.	Contribution of an article in a book with ISBN Number	National/ International level	5	10	
Maximum Category Aggregate (a+b+c+d+e)				40	20

Note: Enclose the copy of the cover pages of the book along with the pages of content of the Book published/edited. Manuals will not be considered as books. When more number of authors is there for a book the total points will be shared among them. Re-prints will not be considered.

3. Presentation of papers in seminars, conferences, symposia etc., (30)

S. No.	Sub-category	Unit score	Maximum score	API Score deserves
a.	International seminars/conferences/symposia	8	16	3
b.	National seminars/conferences/symposia	6	12	6
c.	Regional seminars/conferences/symposia	4	8	
d.	Local seminars/conferences/symposia	3	6	
Maximum Category Aggregate (a+b+c+d)			30	9

Note: Enclose the copy of all the certificates of attendance.

4. Invited lectures/key-note address/chairing sessions in seminar/WS etc, invitation as experts (15)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Chairing of a session in seminars/conferences	At Inter National level Institutes - 15, others - 10	15	15	
b.	Chairing of a session in seminars/conferences	National level institutes - 10 Others - 7	10	10	
c.	Key-note address delivered at	At Inter National level institutes - 15, others - 10	15	15	
d.	Key-note address delivered at	National level institutes - 10, other - 7	10	10	
e.	Invited lectures / Resource Person	Inter National level institutes - 7, others - 5	7	10	
f.	Invited lectures / Resource Person	National level institutes - 3, others - 1	3		
g.	Invited lectures/judges etc	State/district/university level	1	3	
Maximum Category Aggregate (a+b+c+d+e+f+g)				15	

Note: Enclose the Xerox copy of the invitation/certificate from the organizers.

5. Research Guidance (20)

S. No.	Sub-category	Unit score	Maximum score	API Score deserves
a.	Project Guidance at Under Graduation/Post Graduation	1	5	
b.	Award of M.Phil Degree	3	15	
c.	Submission of each dissertation of M.Phil Degree / M.Phil thesis of other universities evaluated/Project Guidance at Master Degree Level	2	10	
d.	Award of Ph.D Degree	10	20	
	Submission of each dissertation of Ph.D Degree /Evaluation of PhD Thesis of other universities/	5		
Maximum Category Aggregate (a+b+c+d)			20	

Note: Enclose the Xerox copy of the orders/ first page of the thesis or dissertation along with the contents.

6. Recognition (20)

S. No.	Sub-category	Details	Unit score	Maximum score	API Score deserves
a.	Receipt of any award	International level bodies	10	20	
	Receipt of any award	National level bodies	7	15	
b.	Receipt of any prizes	International level bodies	10	20	
	Receipt of any prizes	National level bodies	7	15	
c.	Patents	Awarded-10, applied-3	10	20	
d.	Academic/non-academic positions held outside the university	International level bodies	4	10	
	Academic/non-academic positions held outside the university	National level bodies	3	5	
e.	Academic/non-academic positions held outside the university	State level bodies	2	5	
	Academic/non-academic positions held outside the university	District level bodies	1	5	
f.	Any other significant contributions other than mentioned above	At any level	2	4	
Maximum Category Aggregate (a+b+c+d+e+f)				20	

Note: Enclose the necessary evidences.

TOTAL API SCORE FOR THE CATEGORY-III

39

175

Note: Expected minimum score for the following positions in the category-III:

S. No	Designation	Score to be secured
1	Professor	75
2	Associate Professor	37
3	Assistant professor	19

Expected minimum score for the following positions for all the three categories:

S. No	Designation	Category-I	Category-II	Category-III	TOTAL
1	Professor	38	12	75	125
2	Associate Professor	63	25	37	125
3	Assistant professor	75	31	19	125

TOTAL SCORE:

199

C-I

120

C-II

40

C-III

39

DECLARATION BY THE HEAD OF THE DEPARTMENT

I declare that I have gone through all the papers and desirable scores awarded based on the evidences.


Signature of the Principal


Signature of the HOD