

Governing body, Administrative setup and functions of various bodies

List the governing, senate and all other academic and administrative bodies; their memberships, functions and responsibilities; frequency of the meetings and attendance therein, in a tabular form. A few sample minutes of the meetings and action-taken reports should be annexed. The published rules including service rules, policies and procedures; year of publication shall be listed. Also state the extent of awareness among the employees/students

S. No.	Name of the Member	Role	Designation
1	Sri G. Pandu Ranga Reddy	Chairman	Chairman , SDVES
2	Sri G.N.V. Vibhav Reddy	Member	Member Secretary SDVES
3	Sri G. Devendra Vikram Reddy	Member	Treasurer , SDVES
4	Sri Y. Sreenivasa Murthy	Member	Member , SDVES
5	AICTE Regional Officer – SCR	Member	AICTE Nominee
6	Deputy Director Commissioner of Technical Education	Member	State Government Nominee
7	Professor from JNTUH	Member	JNTUH Nominee
8	Dr. Pankaj Diwan	Member	Founder CEO of IDEA Labs R& D/Industry Nominee
9	Dr.P.K.Sagar	Member	Professor, Dept Of Mech, SDES
10	Dr. M. Venkat Reddy	Member	Professor, Dept Of CSE, SDES
11	Dr. MD. Sameeruddin Khan	Member Secretary	Director/Principal of SDES

- The Governing Council of the college is the supreme administrative body
- It is constituted as per the norms fixed by AICTE, New Delhi; Affiliating University and Govt. Of Telangana.
- The Governing Council is ambitious and converts aspirations into outcomes with a rigorous framework of governance.
- The Governing Council approves the mission and strategic vision of the institution, long term business plans and annual budgets in accordance to meeting the interests of the stakeholders.

- The Head of the Institution is appointed as the Chief Executive of the Institution and suitable arrangements are made to monitor his/ her performance.
- The council ensures the establishment and monitoring systems of control and accountability including financial & operational controls and risk assessment. Also it clears procedure for handling internal grievances.
- Governing Council monitors the institutions performance against the plans approved The Governing Council should ensure the achievement of the mission and vision of the organization; future academic plans and research activities should be promoted by providing direction of implementation and overall monitoring of the activities
- Governing Council must approve the budgetary allocation towards infrastructure, staffing and R & D.
- The Chairperson is responsible for leading the governing body, is also responsible for its effectiveness and should ensure that the institution is well connected with the stake holders.
- The Chairperson should support the head of the institution in execution of the programs
- Frequency of meeting of the Governing Council is minimum two times a year or whenever needed.

Major Responsibilities of the Governing Council

- ✓ To uphold the legal stature of the college in view of AICTE, UGC, State Government and affiliating University (JNTUH) or any other body or agency.
- ✓ To take decisions regarding the intake and addition or discontinuation of any program accordingly recommending the Principal to take formal steps with the affiliating body to put this into action.
- ✓ Fix the fee structure and any charges applicable in accordance with the recommendation of the Central Planning and Budgeting Committee and prescribed fee structure of affiliating university
- ✓ Extension, Renovation or Procurement plans recommended by Central Planning and Budgeting Committee.
- ✓ Approve the budget and recommend necessary corrections.
- ✓ Nominate and constitute other central committees for smooth discharge of responsibilities.
- ✓ Decide the promotions or penalties as recommended by Central Academic Monitoring Committee.

Powers and Functions of the Governing Council

The Governing Council shall exercise powers and discharge the functions as

follows

- ✓ Ensure proper management, maintenance and custody of the institution in relation to land, infrastructure, equipment and funds, including loans and grants received from AICTE, Central Government and Government of Telangana.
- ✓ Instructions are imparted in accordance with norms and standards prescribed by Government of Telangana and affiliating University
- ✓ To ensure approval of appointment of staff by way of selection committee of the institute in accordance with the norms prescribed by AICTE and Government of Telangana.
- ✓ To ensure implementation of provision of acts, instructions , rules and regulations prescribed by AICTE and Government of Telangana in matters of service conditions of staff relating to appointment, leave, Provident Fund, age of retirement and disciplinary actions.
- ✓ To ensure observance and compliance of instructions issued by AICTE, Government of Telangana and affiliating University.
- ✓ To ensure that the building, land, furniture and facilities are not being used for any other purpose.
- ✓ To submit reports and returns from time to time to AICTE and JNTUH (Affiliated University).
- ✓ Create peaceful and favorable atmosphere for study free from ragging.

Powers and Functions of Chairperson of Governing Council

- ✓ The Chairperson shall intimate the date of the Governing Council meeting to the Principal-cum-Member Secretary for arrangement of Governing Council meeting.
- ✓ In case the Principal-cum-Member Secretary fails or ignores to arrange Governing Council meeting, the Chairperson can call for Governing Council meeting..
- ✓ In the event of taking vote on any decision and if a tie occurs, then decision of Chairperson shall be final.
- ✓ The Chairperson shall ensure that the decisions taken in Governing Council meeting are implemented by Member Secretary.
- ✓ The Chairperson shall ensure that the Governing Council is functioning properly to meet the mission of the Institute.

Powers and Functions of Member Secretary of Governing Council

- ✓ Member Secretary of Governing Council of the Institute shall be the Principal, who executes the decisions taken in the Governing Council on behalf of the Governing Council.

- ✓ By the order of the Chairperson, Member Secretary shall arrange the Governing Council meeting.
- ✓ In case of un-favoring situations, he/she will intimate the cancellation of the meeting the Chairperson and other members of the Governing Council.
- ✓ He would take correspondence on behalf of the Governing Council meeting in relation with the decisions taken in it and get it confirmed by the Chairperson and members present. With confirmation, the proceedings would be forwarded to AICTE, Government of Telangana and affiliating University (JNTUH).
- ✓ The Member Secretary would maintain the properties of the institution and remain in-charge of it, the title deeds and papers related to the need of the institution.
- ✓ He will exercise powers and functions as maybe imposed and assigned by the Governing Council from time to time.
- ✓ The Member Secretary would issue appointment letters to the staffs selected by the Recruitment Committee after the approval from the sponsoring trust and the Governing Council of the institute.

1. Grievance Redressal Committee (GRC):

S. No.	NAME	DESIGNATION	POSITION
1	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2	Ms. R Aparna Yadav	Assistant Professor, CE	Member
3	Ms. G Pavani	Assistant Professor, EEE	Member
4	Mr. Puneet	Assistant Professor, CSE	Member
5	Mr. Ahmad Pasha Shaik	Assistant Professor, ECE	Member
6	Mr. C Biswal	Assistant Professor, ME	Member
7	Dr. Kandaswamy	Associate Professor, MBA	Coordinator

Functions of Grievance Redressal Committee:

- Fairness and impartiality
- The handling of grievances informally wherever possible
- Ensure the principles of natural justice and procedural fairness
- Effective, reciprocal communication and feedback.
- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial student- student relationship and student - Teacher relationship
- Encourage the students to express their grievances / problems freely and frankly without any fear of being victimized
- Suggestion/ Complaint box is installed in front of the admin block
- Ragging in any form is strictly prohibited in and outside the College
- Advise students of the College to respect the right and dignity of one another

2. College Academic Committee (CAC):

S. No.	NAME	DESIGNATION	POSITION
1	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2	Dr. Ashwin Raut	HOD, Civil	Member
3	Dr. M. Sandeep	HOD, EEE	Member
4	Dr. Senthil	HOD, ECE	Member
5	Dr. Nazimunnisa	HOD, CSE	Member
6	Dr. Seshu Naidu	HOD, ME	Member
7	Mr. Pradeep Kumar	HOD, MBA	Member
8	Dr. Rajiv Ranjan	Assistant Professor, ME	Member
9	Dr. Syed Ibrahim	Assistant Professor, CE	Member
10	Dr. Abdullah Umar	Associate Professor, EEE	Member
11	Dr. Amol Purohit	Vice Principal	Coordinator

Functions of College Academic Committee:

- Fixing quality parameters for various academic and administrative activities.
- Monitoring the organization of class work and related academic activities.
- Documenting various programs / academic activities leading to quality improvement and reviewing their effectiveness in quality improvement/ sustenance
- Improve teaching and learning with state-of-the-art infrastructure.
- Enhancing teaching-learning process.
- Recommends organize/attend FDP, seminars, workshops, etc.
- Course materials must be prepared with visual aids.

3. Industry Institute Interaction Cell (IIIC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Mr. P Sanjay Chandra	Assistant Professor, CE	Member
3.	Ms. Asma Mehdia	Assistant Professor, CSE	Member
4.	Mr. RahuljiDala	Assistant Professor, ME	Member
5.	Mr. D Redya	Assistant Professor, EEE	Member
6.	Ms. Manjula	Assistant Professor, ECE	Member
7.	Mr. Shankar	TPO	Coordinator

Functions of Industry Institute Interaction Cell Committee:

- To give industrial exposure to faculty members and students, thus enabling them to tune their knowledge
- To cope with the industrial culture

- To assist the departments in organizing workshops, conferences and symposia with joint participation of the industries
- To encourage Engineers from industries to visit institution to deliver lectures
- To promote Participation of experts from industries in curriculum development
- To organize industrial visits for faculty members and students
- To encourage faculty members to use their expertise in solving the problems faced by the industries, thus creating opportunity for consultancy
- Industrial testing by faculty and technicians at site, or in the laboratory
- To organize in-plant training for students
- To identify the areas for executive development programs in the areas of recent technological advances
- To assist the Departments in establishing rapport with industries for taking up mini projects and projects
- To coordinate/ identify industrial partners for proposing 'Centre for Excellence'.
- To strengthen Alumni relations
- To assist the Training and Placement Division
- To sign a Memorandum of Understanding between the institute and the industry to bring the two sides emotionally and strategically closer
- R&D Laboratories sponsored by industries at the institute

4. Research & Development Committee (R&D):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Dr. Abdullah Umar	Associate Professor, EEE	Member
3.	Dr. Kandaswamy	Associate Professor, MBA	Member
4.	Dr. Rajiv Ranjan	Assistant Professor, ME	Member
5.	Dr. Syed Ibrahim	Assistant Professor, CE	Member
6.	Mr. Md Javeed	Assistant Professor, ECE	Member
7.	Dr. M. Sandeep	HOD, EEE	Member
8.	Dr. Nazimunnisa	HOD, CSE	Member
9.	Dr. Ashwin Raut	HOD, CE	Coordinator

Functions of Research & Development Committee:

- Motivate all faculty members to register for Ph.D. and carry on active research work.
- Recommend the institution to provide seed money for faculty to do active research.

- Encourage all the faculty and students to attend more number of Technical Symposia/Seminars/Conferences/Workshops/FDP.
- Improve the number of research publications.
- Submit sponsored research proposals.
- Recommend the institution to allot fund for student research.
- Recommend the institution to publish its own research journal.
- To inculcate the concept of research among students by arranging paper presentation competitions.
- To encourage publication of research articles by sending deserving entities to journals.
- To identify members of the faculty who are research oriented.
- To submit project reports to AICTE/UGC/TEQIP to facilitate funding, grants etc.
- To establish linkages with other institutes/ Labs/ Organizations for projects.
- To organize short term Training Programs and workshops.
- Encourage research activities at the College level in the feasible areas
- Promote consultancy services to outside organizations
- Identify relevant social problems in which the faculty and students can involve and recommend solutions.
- Encourage faculty and students to solve society problems by way of research.
- Give wide publicity about the research capabilities and facilities available within the institute to the outside world and get consultancy projects.

5. Anti Ragging Committee (ARC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Ms. T Srujana	Assistant Professor, ECE	Member
3.	Mr. Srinivas	Assistant Professor, MBA	Member
4.	Mr. Raja Narendra	Assistant Professor, ME	Member
5.	Dr. Abdullah Umar	Associate Professor, EEE	Member
6.	Mr. Puneet	Assistant Professor, CSE	Member
7.	Dr. Syed Ibrahim	Assistant Professor, CE	Member
8.	Dr. Amol Purohit	Vice Principal	Coordinator

Functions of Anti Ragging Committee:

- To display banners abhorring ragging, educating senior students on the consequences of indulging in ragging
- Provide help-line numbers to enable the victims to contact the College authorities and committee members quickly.

- Constitute Vigilance Squads with faculty members and assign inspections to vulnerable areas in a scheduled manner.
- Arrange separate buses to first year students exclusively to travel to the College.
- Staggered timings for first year students and senior students for a specific period of time to pre-empt any attempts of ragging both in the campus and transport buses.

6. Disciplinary Committee (DC):

S.No.	Name	Designation	Position
1	Dr. A.Nagamalleswar Rao	Assistant Prof. (H&S)	Coordinator
2	Ms. Pratyusha	Assistant Prof. (CE)	Member
3	Dr. Sandeep	Assistant Prof. (EEE)	Member
4	Mr. Diwakar Tiwari	Assistant Prof. (ECE)	Member
5	Ms. Sahnaz	Assistant Prof. (H &S)	Member
6	Mr. Srinivas	Assistant Prof. (MBA)	Member
7	Mr. Punit	Assistant Prof. (CSE)	Member
8	Mr. C Biswal	Assistant Prof. (ME)	Member

Functions of Disciplinary Committee:

- Continuous Monitoring of possibility of occurrence of events of Indiscipline by students
- Continuously monitor the College campus for any possibility of occurrence of indiscipline events from students
- The committee takes necessary steps to strengthen the environment, if needed
- Seeking information through both covert and overt operations to identify the possible situation of acts of indiscipline and initiate steps to prevent the situations of indiscipline.
- Work in close coordination with the proctors and mentors to inculcate a sense of responsibility and belongingness in the students
- Maintains discipline in the institute by corrective or punitive action against acts of indiscipline and disruption by the students in the institute premises
- Counsels the indiscipline students
- Monitors the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- Maintains proper discipline in the college canteen, student waiting room, corridors and canteen during the college working hours.
- Assists the college anti-ragging committee in preventing ragging in the College and to spread anti- ragging campaign throughout the student's community.

7. Transportation Committee (TC):

S.No.	Name	Designation	Position
1	MrBheeshmachari	Transport Incharge	Coordinator

2	Mr. G Uma Shanker	Assistant Prof. (CE)	Member
3	K. Dhanraj	Assistant Prof. (EEE)	Member
4	Mr. Naveen Venaganti	Assistant Prof. (ECE)	Member
5	Mr. P.Srinivas	Assistant Prof. (H &S)	Member
6	Mr. G. Ram Prasad	Assistant Prof. (MBA)	Member
7	Mr. L Mahesh	Assistant Prof. (CSE)	Member
8	Mr. T Vegendra	Assistant Prof. (ME)	Member

Functions of Transportation Committee:

- Lay down the policies regarding the fitness, renewal of insurance, pollution checkup of the various transport vehicles used by the College.
- Payment of vehicle tax as prescribed by the RTA. Ensure medical fitness of all drivers as per the norms applicable to the rivers.
- Recommend leave policy of the drivers, their uniforms, ESI, PF, salaries and advances, increments etc.

8. Women's Grievance Redressal Committee (WGRC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Ms. T Srujana	Assistant Professor, ECE	Member
3.	Ms. N. Priyanka	Assistant Professor, CSE	Member
4.	Ms. T Swapna	Assistant Professor, EEE	Member
5.	Ms. SK Swathi	Assistant Professor, CE	Member
6.	Ms. Geetha	Assistant Professor, ME	Member
7.	Ms. M Swetha	Assistant Professor, MBA	Member
8.	Ms. B Jyothi	Assistant Professor, EEE	Coordinator

Functions of Women's Grievance Redressal Committee (WGRC):

- To provide a safe environment for girl students and women employees.
- To educate the establishment towards gender sensitization.
- To organize various programs to educate teaching and non-teaching staff as well as students on gender sensitization.
- To provide helpdesks and round the clock helpline.
- Make use of the CCTV setup to initiate necessary preventive and corrective steps against harassment of women.
- Organize awareness programs to avoid involuntary sexual acts such as inappropriate touching, groping, or torture in a sexual manner.
- Counseling services.

- To strengthen the physical and psychological attitude of women to handle critical circumstances.
- Making all aware of the women's act and legal consultative for safety and security of women.
- To motivate and inspire girl students in their pursuit for excellence
- To promote awareness among girl students on occupational, legal and constitutional rights.
- To educate girl students on women specific health issues and measures to be taken.
- To sensitize girl students on gender equality and to further encourage them to advocate gender equality with in the community.
- To make girl students realize their strengths and be empowered.

9. College Canteen Committee (CCC):

S.No.	Name	Designation	Position
1	Mr. Rahulji Dala	Assistant Professor, ME	Coordinator
2	Mr. Uma Shankar	Assistant Professor, CE	Member
3	Mr. Dhanraaj	Assistant Professor, EEE	Member
4	Mr. Vamasidharreddy	Assistant Professor, ECE	Member
5	Mr. Arogya Reddy	Assistant Professor, H & S	Member
6	Mr. Sai Kiran	Assistant Professor, MBA	Member
7	Mrs. Asma	Assistant Professor, CSE	Member

Functions of College Canteen Committee:

- Ensure food quality and maintenance on day to day basis.
- Neatness of the premises.
- Quality of oils and other items
- Neat and hygiene conditions inside the kitchen
- Cleanliness of the utensils, plates etc.

10. Extra-Curricular Committee (ECC):

S.No.	Name	Designation	Position
1	Mrs. Tripurasundri	Assistant Professor, H & S	Coordinator
2	Mr. Sanjay	Assistant Professor, CE	Member
3	Ms. Pavani	Assistant Professor, EEE	Member
4	Mrs. T. Srujana	Assistant Professor, ECE	Member
5	Ms. Sahnaj	Assistant Professor, H & S	Member
6	Mr. Venkat reddy	Assistant Professor, MBA	Member
7	Mr. John vessaly	Assistant Professor, CSE	Member
8	Mr. T Vegendra	Assistant Professor, ME	Member

Functions of Extra-Curricular Committee:

- To finalize the budget maintenance of courts, procuring sports material
- Finalize teams, intra mutual, extra mutual tournaments and participation for tournaments, sports day and stock verification etc.
- Keeping stock of previous and current year sports goods.
- Ordering Sports and games goods
- Arranging the venues for sport and games events
- Obtaining permission to hold sport and games in the College campus
- To recommend students for permission to participate in the intra or inter College events
- To recommend sanction for registration fee to participate in various events
- Sort out any issues taking place during matches
- Maintaining discipline in all events happening in or outside the College
- Maintain records of sport and games events attended by students
- The schedule of events for the whole academic year
- Holding sport events for staff members
- To recommend attendance to students who have taken part in sport and games events
- To prepare the annual budget for various cultural events.
- To obtain formal permission from College authorities to arrange programmes.
- Plan, propose and organize vents like Essay writing, Elocution, Debate, Quiz, Extempore, Painting, Photography, Dance, Singing and many other events at regular intervals and various student festivals.
- Responsible for all intra and inter collegiate cultural events in the College.
- To inform members of staff and students about the events.
- To arrange the venue and logistics.
- To arrange mementos for guests and gifts and certificates for the participants.
- To decide date, time and agenda of the programme
- To promote and arrange extracurricular activities to bring out the talent of the students in the performing arts

11. Training & Placement Committee (T&PC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Ms. A Prasanna	Assistant Professor, ECE	Member
3.	Mr. G Ram Prasad	Assistant Professor, MBA	Member
4.	Mr. John Wesley	Assistant Professor, CSE	Member
5.	Mr. Sk. Yakub Ali	Assistant Professor, EEE	Member
6.	Mr. T Vegendra	Assistant Professor, ME	Member
7.	Ms. T Sujatha	Assistant Professor, ME	Member
8.	Mr. Samiuddin	Training & Placement Officer	Coordinator

Functions of Training & Placement Committee:

- Main activities are Career guidance, Job Search, CV Preparation, Interview Techniques, Placement Opportunities, Motivating to become leader & team player.
- Soft Skills, JAM Sessions, Communication skills, Mock GD, Interpersonal Skills
- Life skills like Self confidence, Positive Attitude, Change Adoption, Career Talks, and Healthy Living
- Training programmes like Logical Reasoning, Analytical Aptitude
- Professional skills like Facing Interview, Resume Building, and Job Search.
- Arranging Campus recruitment drives, Industrial visits.
- Organizing summer internships (In-plant training).
- Facilitate Industry Institute Interaction Improves the skill levels of the students in their chosen field Exchange information with Career Guidance Committee.

12. Library Committee

S.No.	Name	Designation	Position
1	Dr. Rajiv Ranjan	Assistant Professor, ME	Coordinator
2	Mrs. T P Laxhmi	Librarian	Librarian
3	Dr. Ashwin Raut	Assistant Professor, CE	Member
4	Ms. Jyothi	Assistant Professor, EEE	Member
5	Mr. Diwakar Tiwari	Assistant Professor, ECE	Member
6	Mr. Sateesh Kumar	Assistant Professor, H&S	Member
7	Dr. Kandaswamy	Assistant Professor, MBA	Member
8	Mr. RahuljiDala	Assistant Professor, ME	Member
9	C. Vamshi	Student	Member
10	K. Sai Lokesh	Student	Member
11	Mr. E Praveen	Student	Member
12	Ms. K Neha Reddy	Student	Member

Functions of Library Committee:

- Identify recent developments and requirements of the students and the faculty during the past semester.
- Up gradation of library through new titles and increase in the number of volumes of existing titles.
- Steps to be taken to make library more user-friendly.
- Evaluation of the library usage.
- Library services and usage Feedback from members (students and faculty)
- Procurement of all semester books for all branches.
- Identification and procurement of Department wise available journals as per AICTE.
- Discussion on Online journals, NPTEL video lectures.

- Manages data base of books, journals, instructional resources
- Manage digital library resources
- Conducts annual audit of Library
- Conducts meetings with librarian, HoDs to recommend new purchases as per changing academic regulations
- Keep an account of lecture notes developed by the faculty and makes it available to students for access

13. Internal Quality Audit Cell (IQAC):

S.No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Mr. MallikarjunaReddy	Senior Office Manager, Member	Member
3.	Dr. M.Senthil Kumar	HOD ECE,Member	Member
4.	Dr.Seshu Naidu	HOD MECH, Member	Member
5.	Dr.Najmunnisa	HOD CSE, Member	Member
6.	Dr.M Sandeep Reddy	HOD EEE, Member	Member
7.	Ashwin Raut	HOD CE, Member	Member
8.	P.Srinivas	HOD MBA, Member	Member
9.	Dr.Nagamallesh	HOD H&S, Member	Member
10.	Mr. G.T.Jalendar	Finance Incharge, Member	Member
11.	Mr. M. Venkat Reddy	Exams branch Incharge, Member	Member
12.	Mr. Samiuddin	TPO,Member	Member
13.	A.A Sarveswara Rao	Technical Officer-D, DMRL DRDO HYD, Member	Member
14.	B.Rajshekar	Alumni, Member	Member
15.	G.Rakesh	Student ,Member	Member
16.	Dr. Abdullah Umar	Associate Professor, EEE	IQAC Coordinator

Functions of IQAC Committee:

- Development of Quality benchmark / parameters for various academic and administrative activities of the institute.
- Organization of workshops, seminars and quality related themes.
- Documentation of various programmes / activities leading to quality improvement.
- Conducting Internal Quality Audits periodically to verify the effectiveness of measures taken in reaching the quality parameters.
- Efforts are taken to provide career opportunities to all the students.

- Preparation of Annual Quality Assurance Report (AQAR) at regular basis.
- Good relationship with industries and Society.
- Appointing experienced and expert faculty.
- To upgrade the knowledge of the faculty.
- To initiate innovative practices in different areas of academic, co-curricular, research and extension activities. It provides efficient and progressive performance of academic tasks.
- Strengthen scholarly research and creative achievements in students and faculty.
- Facilitating the creation of student centric learning environment.
- Conduct meetings with all the members and develops quality benchmarks.

14. Co-Curricular Committee (CC):

S.No.	Name	Designation	Position
1	Ms. Pratyusha	Assistant Professor, CE	Coordinator
2	Mr. Sanjay	Assistant Professor, CE	Member
3	Ms. Aamni	Assistant Professor, EEE	Member
4	Mr. P. Suresh	Assistant Professor, ECE	Member
5	Mrs. Lalitha devi	Assistant Professor, H&S	Member
6	Mr. Naganna	Assistant Professor, MBA	Member
7	Mr. RahuljiDala	Assistant Professor, ME	Member

Functions of Co-Curricular Committee:

- To suggest various co curricular activities to be organized in an academic year.
- To suggest various improvements for the existing bodies such as an ISTE student chapter, IEI student chapter, etc.,
- To prepare proposals for conducting state level and national level events in co-curricular activities.
- To finalize a budget to conduct various activities in an academic year and submit to the principal for his approval.
- Preparation of list of guest lecture programmes
- Conduct of seminars, paper contests, quizzes etc.,

15. Alumni Committee (AC):

S.No.	Name	Designation
1	P. Rajja Sekhar	President
2	K. Srikanth	Vice - President
3	S. Mahesh Kumar	General Secretary
4	Abhinav Ravichander	Joint Secretary

5	G.N.V. Vibhav	Treasurer
6	P.S.S. Deepthi	Executive Member
7	C. Sudharshan Yadav	Executive Member

Functions of Alumni Committee:

- Responsible for the registration of all the outgoing students as alumni members and maintenance of the database.
- Collects and compiles information of the distinguished alumni, viz., their achievements, progress and successful careers.
- Maintains continuous interaction with the alumni and plans for utilizing their services for the benefit of present students and the institute.
- Establishes the network of the alumni and present students through seminars, guest lectures, workshops etc.
- Responsible for establishing alumni chapters and conducting their annual meets frequently.
- Identifies and forwards the information to main Chapter at SDES regarding the Alumni occupying good positions in Industry / R&D / Academics / Business etc.
- Host the alumni details on the Institute Website interacting with individual HOD's through Institute Automation and update the same regularly.
- Circulates the details of alumni to the present students for their benefit.
- Invites the Alumni in good professional position for guest lecturers under discussions with HOD.

16. Industry Institute Partnership Cell (IIPC):

S.No.	Name	Designation	Position
1	Mr. Shankar	Training placement Asst. Manager	Coordinator
2	Dr. Ashwin Raut	HOD, CE	Member
3	Dr. M. Sandeep	HOD, EEE	Member
4	Mr. Md. Javeed	Assistant Professor, ECE	Member
5	Mr. Dopati Sateesh	Assistant Professor, H &S	Member
6	Dr. B. M. Krishnan	HOD, MBA	Member
7	Mr. Krishna Reddy	Assistant Professor, CSE	Member
8	Mr. C Biswal	Assistant Professor, ME	Member

Functions of Industry Institute Partnership Cell:

- To ensure the employability and employment of the students as per their knowledge and skills gained within the tenure of their graduation.
- To execute Pre-Placement training programs and other industry expected skill based training programs with academic monitoring committee.
- To prepare and finalize the list of prospective employers and deciding the action plans to convenience them to choose this institution as their preferred destination.

- To work with Placement Departments of other Institutions to organize off campus and pool campus drives.
- To frame the strategies to maintain a good rapport with prospective as well as existing Industry employers through maintaining feedback system and resort to or recommend necessary changes to other apex committees of the institution.
- To maintain a strong relationship with alumni and get valuable feedback from them and pass on to the concerned apex committees for effective changes.
- To organize entrepreneurship seminars and start-up shows to boost up self employability.
- To recommend and initiate liaison with industries for facilitating student internship programs.
- Supplement the teaching learning process.
- Help the industrial community to solve technical problems.
- Periodical meetings (once in a year) with Industrial Advisory Board
- Organizing guest lecturers from Industry experts.
- Organize industrial visits and tours.
- Signing MoU with industries for exchange of expertise between the two parties.

17. Information & Communication Committee (ICC):

S.No.	Name	Designation	Position
1	Mr. Md. Javeed	Assistant Professor, ECE	Coordinator
2	Dr. Ashwin Raut	Assistant Professor, CE	Member
3	Dr. Abdullah Umar	Assistant Professor, EEE	Member
4	Mrs. SrujanaToshniwal	Assistant Professor, ECE	Member
5	Dr. Nagmaleshwarrao	Assistant Professor, H&S	Member
6	Dr. Kandaswamy	Assistant Professor, MBA	Member
7	Dr. Rajiv Ranjan	Assistant Professor, ME	Member

Functions of Information & Communication Committee:

- To keep the information up-to-date on the college website
- To liason with all the departments and functional units for uploading correct information
- To schedule regular and periodical maintenance of the website
- Ensure healthy functionality of the website
- Bring to the immediate notice of the chairman for any discrepancy in information

18. College Development Committee (CDC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Mrs. G Amani	Assistant Professor, EEE	Member
3.	Mr. P Suresh Kumar	Assistant Professor, ECE	Member

4.	Ms. Asma Mehdia	Assistant Professor, CSE	Member
5.	Mr. Chinmay Biswal	Assistant Professor, ME	Member
6.	Dr. Syed Ibrahim	Assistant Professor, CE	Member
7.	Mr. CH Swamy	Assistant Professor, MBA	Member
8.	Dr. Ashwin Raut	HOD, CE	Coordinator

Functions of College Development Committee:

- Collect feedback from all the stake holders viz. the students, staff, parents, Industry experts, academic peers etc regarding the course requirements, emerging trends and the corrections needed in the existing academic system and verifies whether it relates to the conduct of the course work or organizing the laboratories.
- Analyze the feedback and make reviews
- Review on FDP/Workshops/\conferences/Any Other
- Funding proposal to various funding agencies
- Review on Budget utilization
- Review on Infrastructure
- Reconstitution of Committees
- Result Analysis
- Recommend the following:
 - Changes to the syllabus
 - Introduction of the new courses
 - Upgrading the Laboratories
 - Introduction of the New laboratories
 - Recommending for the requirements of new infrastructural facilities to the department concerned.

19. Examination Monitoring Committee (EMC):

S. NO.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Ms. B Jyothi	Assistant Professor, EEE	Member
3.	Mr. Srinivas	Assistant Professor, MBA	Member
4.	Mr. C Sudharshan	Assistant Professor, CE	Member
5.	Mr. Mohammad Javeed	Assistant Professor, ECE	Member
6.	Mr. RahuljiDala	Assistant Professor, ME	Member
7.	Dr. M. Venkat Reddy	Assistant Professor, CSE	Coordinator

Functions of Examination Monitoring Committee:

- Prepares relevant time tables of the Institute based on the Examination Time Table
- Prepares and display an overall Supervision Duty List

- The Exam Committee shall hold a pre-exam meeting to brief the members of faculty with regard to the examination procedures and the role and responsibilities of a report of same shall be submitted to the Principal.
- Committee collects list of examiners for assessment and moderation of each subject from respective HODs.
- Ensures that the evaluation and moderation process is completed on time
- Prepares smooth conduct of Examinations, time – table schedules, Invigilation duty chart, Seat allotment in the Examination halls etc.
- Ensures that the entire exam related documents reach the university in time. Conducts Internal Assessment examination as per academic calendar.
- Distributes marks lists to the students after the results of various examinations received from the University.
- Processes all Circulars, Guidelines, Office Orders, Notifications received by the University.

20. Counseling Committee (CC):

S. No.	NAME	DESIGNATION	POSITION
1.	Dr. Md Sameeruddin Khan	Director/ Principal	Chairman
2.	Ms. G Pavani	Assistant Professor, EEE	Member
3.	Mr. D Baskar	Assistant Professor, MBA	Member
4.	Ms. Geetha	Assistant Professor, ME	Member
5.	Mr. D Venkatesh	Assistant Professor, CE	Member
6.	Ms. M Srimathi	Assistant Professor, CSE	Member
7.	Mr. P. Sateesh	Assistant Professor, ECE	Coordinator

Functions of Counseling Committee:

- Facilitate career guidance to students
- Assist students suffering from psychological disorders
- Arrange for professional counselors
- Maintain record of counseling activities
- Student academic counseling
- Provide slow-pace programme for weaker students
- Arrange remedial classes for weaker students

21. Store & Purchase Committee (SPC):

S.No.	Name	Designation	Position
1	Mr. Govind Rao	Store Incharge	Coordinator
2	Ms. Rapaka Aparna Yadav	Assistant Professor, CE	Member
3	Mr. Dhanraaj	Assistant Professor, EEE	Member
4	Mr. S. Shiva kumar	Assistant Professor, ECE	Member
5	Mrs. Lalitha	Assistant Professor, H&S	Member
6	Mr. Sashi	Accountant	Member
7	Mr. T Vegendra	Assistant Professor, ME	Member

Functions of Store & Purchase Committee:

- Maintains the approval letters
- Collects the quotations from various vendors
- Compares the prices from these quotations
- Finalizes the competitive prices
- Places the Purchase Order
- Settles the bills and submits the same for auditing purpose

For smooth working of the Institution few committees like Safety Committee, Institution News Letter Committee (INLC), NSS Committee, Environment Awareness Committee (EAC), Parents- Teachers Association Committee (PTAC) & Student Council Committee (SCC) also function with various responsibilities.